

UNIVERSITY OF NAIROBI

APPLICANTS ARE INVITED FOR THE FOLLOWING POSITIONS:-

(FOR MORE DETAILS, PLEASE VISIT OUR WEBSITE at <http://jobs.uonbi.ac.ke>)

SENIOR RESEARCH FELLOW, INSTITUTE FOR DEVELOPMENT STUDIES – 1 POST – AC/3/77/16 (R & T)

Applicants must be holders of a PhD in Development Studies or Development related disciplines with specialization in any of the following areas: Transport and Development, Urban Development, and Urban Planning and Development. In addition, they must have a minimum of five (5) years of teaching and research experience at both undergraduate and postgraduate levels. They should have successfully supervised at least three (3) Masters Students to completion. They must have experience in research as evidenced by publications in refereed journals. They should have a minimum of four (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books since the last promotion.

LECTURER, CENTRE FOR BIOTECHNOLOGY AND BIOINFORMATICS – 1 POST – AC/3/80/16 (CBPS)

The Centre for Biotechnology and Bioinformatics is seeking to appoint a dynamic, enthusiastic scientist to the post of Lecturer in Bioinformatics on a two (2) year contract. Applicants must have a BSc and MSc degree in Biosciences/Bioinformatics or a relevant area in computational Biology and a PhD degree in Bioinformatics.

They should have research experience in the field of Bioinformatics, with at least two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity and demonstrated ability to attract and manage research grants. The successful candidate will be expected to teach and supervise postgraduate students and undertake research in his/her area of specialization.

LECTURER, DEPARTMENT OF PSYCHOLOGY – 1 POST – AC3/81/16 (CHSS)

Applicants must be holders of a PhD degree. They should be specialized in any of the following areas: Educational Psychology, Development Psychology, Counselling Psychology, Social Psychology, Health Psychology, Clinical Psychology, Industrial and Organisational Psychology, Consumer Psychology, Counselling Psychology and Special Needs Education. Other relevant areas in Psychology will also be considered.

Applicants should have at least three (3) years experience in teaching and supervision of students and should have at least two (2) scholarly publications in refereed journals. In addition, they must have supervised at least two (2) masters projects or thesis to completion. Those with a Masters degree in Psychology and at least two (2) years of teaching experience will be considered in addition to the above mentioned requirements.

The successful candidate will be expected to teach at both undergraduate and postgraduate degree levels and also to undertake research in their areas of specialization.

LECTURER, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – THREE (3) POSTS – AC/3/82/16 (CAVS)

Applicants must be holders of PhD degree in any of the following disciplines: Plant Genetics, Plant Breeding or Plant Biotechnology from a recognized university. They should have research experience in Plant Breeding or Plant Biotechnology, with at least two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity in Plant Breeding and Biotechnology. Experience in teaching Plant Breeding and Biotechnology at University level will be an added advantage.

Successful candidates will be expected to teach and supervise both undergraduate and postgraduate students and undertake further research in their areas of specialization.

LECTURER, SCHOOL OF BIOLOGICAL SCIENCES – TWO (2) POSTS – AC/3/83/16 (CBPS)

Applicants should be holders of a PhD and specialized in any of the following disciplines: Plant Ecology, Plant Physiology, Animal Physiology, Plant Taxonomy and Economic Botany, Microbiology, Hydrobiology and Entomology. They must have a minimum of three (3) years teaching experience at the University level. They should also have considerable research experience as evidenced by publications, i.e. a minimum of two (2) publications in refereed journals or two (2) chapters in scholarly books since their last promotion. They must also show evidence of continuing research activity.

Responsibilities will include teaching of undergraduate and postgraduate courses, supervision of MSc and PhD research students and conducting research.

LECTURER IN CLINICAL PSYCHOLOGY, DEPARTMENT OF PSYCHIATRY – 1 POST – AC/3/84/16 (CHS)

Applicants must have a PhD in Clinical Psychology from a recognized university. Besides having skills in Psychotherapy, they should be competent in administering psychometric tests, statistics, clinical assessment and quantification of Clinical Neuro-Psychopathology. The applicant must also have at least three (3) publications in peer reviewed journals. They should demonstrate that they have on-going research.

The successful applicant will be expected to teach both undergraduate and postgraduate students and initiate research in the areas of specialization. In addition they are expected to offer clinical services at Kenyatta National Hospital and Mathari Hospital and participate in clinical teaching.

LECTURER, DEPARTMENT OF CLINICAL MEDICINE AND THERAPEUTICS – 2 POSTS – AC/3/85/16 (CHS)

Applicants must be holders of an MBChB degree or its equivalent with an MMed degree in Internal Medicine from a recognized University and registered with KMPDB or legible for such registration. They should have minimum of three (3) years teaching experience at University level and two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity.

The successful candidate is expected to carry out teaching duties at both undergraduate and postgraduate levels as well as clinical duties at the Kenyatta National Hospital (KNH). He/she will also be expected to undertake research in the relevant areas.

LECTURER, DEPARTMENT OF GEOLOGY – ONE (1) POST – AC/3/86/16 (CBPS)

Applicants must be holders of a PhD in Economic Geology, Geochemistry and Structural Geology as applied to Ore Deposits and Industrial Rocks and Minerals from a recognized University.

They should have at least three (3) years teaching experience at University level and two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity.

The successful candidate will be expected to teach and supervise both undergraduate and postgraduate students and to undertake research in his/her area of specialization.

LECTURER, DEPARTMENT OF CHEMISTRY – 1 POST – AC/3/87/16 (CBPS)

Applicants must have a PhD or a Masters degree with minimum three years teaching experience at University level. In addition, the applicant must have a minimum of two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity.

The successful candidate will be expected to teach and supervise both undergraduate and postgraduate students and to undertake research in his/her area of specialization.

LIBRARIAN, LIBRARY DEPARTMENT - KISUMU AND MOMBASA CAMPUS LIBRARIES – 2 POSTS – AC/3/89/16 (R & T)

Applicants must be graduates of a recognized university with at least a Masters degree in Library and information Science or its equivalent. They must have a minimum of three (3) years working experience at a busy academic or research environment. Evidence of ICT working knowledge is a must. The successful candidates will be expected to be in charge of the Kisumu/Mombasa Libraries within the University system. They will in addition, be expected to participate in Information Literacy Programs.

The interested candidates should indicate the specific Campus they prefer to work in.

TUTORIAL FELLOW IN CLINICAL PHARMACY, DEPARTMENT OF PHARMACEUTICS AND PHARMACY PRACTICE – 1 POST – AC/3/90/16 (CHS)

Applicants must be holders of at least first degree in Pharmacy (B.Pharm) or its equivalent (Pharm.D) and have worked for at least one (1) year post registration as Pharmacist. Those who have a Masters degree in Clinical Pharmacy and are willing to register for a PhD degree in related field will have an added advantage.

The successful candidate will be expected to assist in teaching undergraduates and practical classes and also provide clinical pharmacy services at the Kenyatta National and Referral Hospital and Pharmacy Practice Centre.

TUTORIAL FELLOW IN PHARMACEUTICS, DEPARTMENT OF PHARMACEUTICS AND PHARMACY PRACTICE – 1 POST - AC/3/91/16 (CHS)

Applicants must be holders of at least first degree in Pharmacy (B.Pharm) or its equivalent (Pharm.D) and have worked for at least one (1) year post registration as Pharmacist. Those who have a Masters degree in

Pharmaceutics or Industrial Pharmacy and are willing to register for a PhD degree in related field will have an added advantage.

The successful candidates will be expected to assist in teaching undergraduates and practical classes and Pharmacy Practice

TUTORIAL FELLOW, DEPARTMENT OF PSYCHOLOGY – 1 POST – AC/3/92/16 (CHSS)

Applicants must be holders of a Masters degree from a recognized university. They should be specialized in any of the following areas: Educational Psychology, Development Psychology, Counselling Psychology, Social Psychology, Health Psychology, Clinical Psychology, Industrial and Organizational Psychology, Consumer Psychology, Counselling Psychology and Special Needs Education. Other relevant areas in Psychology will also be considered. They should show evidence that they are registered for their PhD courses and are currently progressing with their doctoral research.

The successful candidates will be expected to teach at undergraduate level and also to undertake research in their areas of specialization.

TUTORIAL FELLOW, PLANT BREEDING, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – 1 POST – AC/3/93/16 (CAVS)

Applicants must be holders of a Masters degree in Plant Genetics or Plant Breeding from a recognized university. They are expected to have registered for a PhD degree with research focus on Plant Breeding or Plant Genetics.

Successful candidate will be expected to assist in teaching and supervising undergraduate students.

TUTORIAL FELLOW, WANGARI MAATHAI INSTITUTE FOR PEACE AND ENVIRONMENTAL STUDIES – 1 POST – AC/3/94/16 (CAVS)

Applicants should be holders of either MSc in Environmental Governance, MA in Environmental Policy or MA in Environmental Law. They should be interested in registering for a PhD in the relevant area. Those involved in research activities will have an added advantage.

The successful candidate will be expected to assist lecturers in the teaching of undergraduate and postgraduate courses and must also complete their PhD degree in the relevant area.

TUTORIAL FELLOW, CENTRE FOR TRANSLATION & INTERPRETATION - 2 POSTS. (1 POST FOR TRANSLATION AND 1 POST FOR INTERPRETATION) – AC/3/95/16 (CHSS)

Applicants must be holders of a Masters degree in Translation or be holders of a Masters degree in Kiswahili (for the translation position) and MA in Interpretation (for the interpretation position). They must be proficient and qualified to translate or interpret in the following language options: English>Kiswahili>English. In addition, applicants must show evidence of having served as translator or interpreter respectively, in the public or private sector.

Applicants for the translation position MUST have proof of **experience** of teaching of the following courses in translation in a translation institute at Masters degree level: - a).Practical Translation; b).Audio-visual Translation and c).Literary Translation.

Applicants for the interpretation position MUST show proof of working as interpreters for a recognized institution after graduating.

All applicants must have teaching experience of at least one (1) year in a translation/interpretation postgraduate institution.

NB: All the applicants must be registered for PhD an area relevant to translation or interpretation studies respectively.

The successful candidate will be expected to teach at postgraduate level and to initiate, conduct and supervise original research in their areas of specialization. They will also be expected to participate in the academic and administrative matters of the Centre and the College.

TUTORIAL FELLOW, DEPARTMENT OF KISWAHILI – 1 POST – AC/3/96/16 (CHSS)

Applicants should be holders of a Masters Degree in Kiswahili Literature from a recognized University. They should show evidence of PhD registration. The successful candidate will be expected to teach and conduct tutorials in their area of specialization.

GRADUATE ASSISTANT, DEPARTMENT OF PSYCHOLOGY – 1 POST – AC/3/97/16 (CHSS)

Applicants must be holders of at least a Bachelors degree, Upper Second Class Division in Psychology or Educational Psychology.

The successful candidate will be expected to undertake academic duties such as helping members of staff with research, data analysis and conducting demonstrations for undergraduate students as assigned by the head of department.

GRADUATE ASSISTANT, CENTRE FOR BIOTECHNOLOGY AND BIOINFORMATICS – 1 POST – AC/3/98/16 (CBPS)

Applicants must have a Master of Science in Biosciences from a recognized university and be registered for a PhD in Biotechnology/Bioinformatics. They must have published either one (1) article in peer-refereed journal, or (1) chapter in a scholarly book or have attended at least two (2) Biotechnology and/or Computational Biology conferences.

The successful candidate will be required to complete his/her PhD studies, assist in teaching and participate actively in research. He/She will be expected to participate in the Centre and College activities.

GRANTS ACCOUNTANT GRADE EF, PRINCIPAL'S OFFICE, COLLEGE OF HEALTH SCIENCES – AD/3/99/16 (R & T)

Applicants must be qualified Accountants with CPA (K) who are registered members of ICPAK and must possess Bachelor's degree in Accounting, Management or Finance. They should have at least five (5) years experience in grants management or comparable position. In addition they should be able to work under

pressure to meet deadlines and simultaneously manage multiple priorities while maintaining a professional work style. They must be self-motivated and team players. Applicants are required to have skills and proficiency in Computerized Accounting and must have experience in using online databases and other sources to locate grant information.

The successful candidate will be expected to offer technical support to grant awardees and would be responsible for coordinating projects' financial activities in the College in liaison with the researchers and the University Grants Office. The officer would also maintain financial records of incoming, ongoing and past projects.

Please note that the appointment is on a three year performance based contract to be evaluated yearly

FIMS OFFICER GRADE DEF, FINANCE DEPARTMENT – 2 POSTS – AD/3/100/16 (R & T)

Applicants should have a minimum Diploma in Computer Science or Information Systems or equivalent from a recognized institution. Applicants are expected to have technical skills in various software products, effective communication skills, good diagnostic skills and good interpersonal skills. Applicants must have at least three (3) years working experience with a Financial System. Professional certificates for hardware and software products and services will be an added advantage.

LIBRARY ASSISTANT GRADE ABC, LIBRARY DEPARTMENT – KISUMU AND MOMBASA CAMPUS LIBRARY - 2 POSTS — AD/3/101/16 (R & T)

Applicants should be holders of at least KCSE mean Grade C+ or its equivalent qualification. They must have an ordinary Diploma in Library and Information Science or equivalent. In addition, they must have a minimum of three (3) years working experience preferably in a busy academic Library. They must be computer literate.

The successful candidate will be expected to serve Library users and assist in other normal Library processes as assigned by their respective Section Heads. They will be expected to participate in work shift programmes of the Library. The interested candidates should indicate the specific Campus they prefer to work in.

ASSISTANT FIMS OFFICER GRADE ABC, FINANCE DEPARTMENT – 3 POSTS – AD/3/102/16 (R & T)

Applicants should have a minimum of Diploma in Computer Science or Information Systems or equivalent from a recognized institution. Applicants are expected to have technical skills in various software products, effective communication skills, good diagnostic skills and good interpersonal skills. Applicants must have at least three (3) years working experience with a financial system. Professional certificates for hardware and software products and services will be an added advantage.

LABORATORY TECHNOLOGIST GRADE ABC, DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY – 2 POSTS – AD/3/103/16 (CHS)

Applicants must have a minimum of KCSE Grade C or its equivalent with credit in relevant subjects and an ordinary Diploma or equivalent qualification in Medical Laboratory Technology from a recognized institution. The applicants should have at least three (3) years' experience in a Clinical, Research or a Training Laboratory and be registered by the KMLTT Board.

The successful candidate will be expected to assist and organize laboratory practicals for both undergraduate and postgraduate students and participate in Teaching, Research, and Clinical Laboratory diagnosis work in the Department with minimal supervision.

TECHNOLOGIST GRADE ABC, SCHOOL OF BIOLOGICAL SCIENCES – 2 POSTS – AD/3/104/16 (CBPS)

Applicants should have at least a Diploma in Applied Biology or Biomedical Technology or equivalent qualifications. He/She should have a minimum of three (3) years experience as a Trainee or Junior Technologist in a busy teaching or research laboratory. In addition, the applicants should be knowledgeable in Aquatic Sciences, Biology of Conservation, Genetics, Cell Biology, Animal Physiology, Entomology, Parasitology, Immunology, Histology, Biotechnology/Microbiology, Mycology, Plant Physiology/Biochemistry, Taxonomy or Microscopy.

Evidence of Research and Computer Knowledge will be an added advantage.

The successful candidate will be expected to participate in the preparation of practical classes, laboratory or field demonstrations and research activities. They will also be expected to manage laboratory equipment.

The successful candidate will be expected to be a team player.

LABORATORY TECHNOLOGIST GRADE ABC, CENTRE FOR BIOTECHNOLOGY AND BIOINFORMATICS – 1 POST – AD/3/105/16 (CBPS)

Applicants must have a minimum of KCSE Grade C or its equivalent with credit in relevant subjects and an ordinary Diploma or equivalent qualification in Medical Laboratory Technology from a recognized institution. The applicants should have at least three (3) years experience in a research and/or training laboratory as Trainee Technologist. Those with a Bachelor of Science degree preferably in Biosciences from a recognized institution and have relevant laboratory work experience in a research and/or training laboratory will have an added advantage.

The successful candidate will be expected to assist and organize laboratory practicals for postgraduate students and participate in teaching, research and laboratory work with minimal supervision.

TECHNOLOGIST GRADE ABC, SUB-DEPARTMENT OF FRENCH – 1 POST – AD/3/106/16 (CHSS)

Applicants must be holders of at least a Diploma in IT. The successful applicant will be expected to manage and maintain both the software and hardware of a French Language Laboratory equipped with computers and a smart board as well as other IT equipment within the Sub-Department. He/She will also be required to assist students and lecturers with the use of the equipment. Good interpersonal relations, experience in dealing with

students, teachers and lecturers as well as knowledge of the French Language will therefore constitute important added advantages.

RECORDS CLERK GRADE A, SCHOOL OF COMPUTING AND INFORMATICS – 1 POST – AD/3/107/16 (CBPS)

Applicants must be holders of KCSE Grade C or its equivalent with credits in English and Mathematics or equivalent. They should have certificate in Archives and Records Management, KATC Intermediate or ACNC part I or equivalent qualifications.

They should be computer literate and have knowledge of the use of office equipment like photocopiers etc. They must also be of high integrity, reliable, disciplined and committed to work.

The successful candidate will be expected to show outstanding merit and ability to handle highly classified information and work with minimum supervision. They may at times also be required to work extended hours and during weekends.

CLERK GRADE A, DEPARTMENT OF KISWAHILI – 1 POST – AD/3/108/16 (CHSS)

Applicants should be holders of at least a KCSE Dö or a KCE Division III or equivalent with a Credit pass in either English or Kiswahili. The candidate must have worked as a Clerk for not less than three (3) years and demonstrated ability in their performance in filing, record keeping and other office procedures.

The candidate must also demonstrate some secretarial skills and must be computer literate with at least a certificate level grade. Those who have worked for a Kiswahili Department will have an added advantage

DRIVER GRADE III, TRANSPORT AND GARAGE DEPARTMENT – 4 POSTS – AD/3/109/16 (R & T)

Applicants should be holders of KCSE certificate of an equivalent qualification. They should be holders of clean driving license class ABCE and should be in possession of suitability/occupational Trade Test Grade II and Public Service Vehicle (PSV) certificate. In addition they must have at least three (3) years driving experience and be in possession of a valid Certificate of Good Conduct.

SENIOR MESSENGER GRADE III, FACULTY OF AGRICULTURE – 1 POST – AD/3/110/16 (CAVS)

Applicants must be holders of KCSE or equivalent qualification. They must have served as Messenger/Cleaner Grade II or equivalent position for at least three (3) years. They must have good public relations and have knowledge of the use of office equipment like photocopiers etc and must be of high integrity, reliable, disciplined and committed to work. .

GROUNDSMAN/CLEANER GRADE II, ESTATES DEPARTMENT – 1 POST – AD/3/111/16 (R & T)

Applicants should be holders of KCSE with minimum of D+ or equivalent qualification. They should have at least 2-3 years experience in a similar position of grounds keeping responsibility. Applicants should be fully conversant with all aspects of grounds work including planting and maintenance of trees, flowers, lawns and basic landscaping skills and should have basic knowledge of operation and maintenance of grounds work tools such as lawn mowers, pruning shears and secateurs. In addition they should have good written and verbal

communication skills in English and Kiswahili. Must be a demonstrated team worker able to coordinate work with fellow workers and build team.

MESSENGER GRADE II, INSTITUTE FOR DEVELOPMENT STUDIES – 1 POST – AD/3/112/16 (CHSS)

Applicants should have at least KCSE or equivalent qualification. They must be capable of communicating effectively in English and Kiswahili. They should have three (3) years of work experience. They must show a good reference from previous employer(s).

MESSENGER GRADE II, SCHOOL OF BUSINESS – 1 POST – AD/3/113/16 (CHSS)

Applicants should have at least KCSE or equivalent qualification. They must be capable of communicating effectively in English and Kiswahili.

The successful candidate will be expected to work under minimum supervision.

NOTE:

1. Applicants for academic posts (AC) should forward ten (10) copies of their application letters accompanied by similar number of certified copies of certificates and C.Vs giving details of their qualifications, experience, research activities and publications they appear in. Applicants for non-academic posts (AD) should submit seven (7) of the above supporting documents and application letters.
2. In both cases, applications and related documents should be forwarded through the applicants' heads of departments and applicants should state their current designations and salaries and other benefits attached to those designations. They should quote post reference codes as shown for each posts in the advertisement.
3. Applications should be addressed as per the codes below:-

CODES

R&T: The Deputy Registrar, Recruitment & Training Section, P.O Box 30197-00100 Nairobi

CHSS: The Principal, College of Humanities & Social Sciences, Box 30197-00100, Nairobi.

CHS: The Principal, College of Health Sciences, P.O Box 30197-00100, Nairobi.

CAE: The Principal, College of Architecture & Engineering, Box 30197-00100, Nairobi.

CEES: The Principal, College of Education & External Studies, Box 30197-00100, Nairobi.

CBPS: The Principal, College of Biological & Physical Sciences, Box 30197-00100, Nairobi.

CAVS: The Principal, College of Biological & Physical Sciences, Box 30197-00100, Nairobi.

PLEASE NOTE THAT THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

CLOSING DATE: MARCH 24, 2016